

**Minutes**  
**Winter River - Tracadie Bay Watershed Association**  
**Board of Directors Meeting**

**Grand Tracadie School**  
**February 11, 2009, 7:00 – 9:00 p.m.**

---

**Present:**

Cathy Corrigan  
Rod Dempsey  
John Hughes

Allan MacCormac  
Don Mazer  
Luke Peters

**1. Welcome**

The meeting was convened with a majority of Board members present.

**2. Previous Minutes**

The minutes from the February 4 meeting of the Board of Directors were approved.

**3. Business**

- a) Allan reviewed the finances of our draft application to the Department of Environment's Watershed Management Fund (WMF) for funding to allow for work in the watershed this summer. Allan will add an amount to the application that will allow us to cover the cost of incorporating the organization.
- b) Allan has obtained several detailed job descriptions that should help us when we compile a job description for a watershed coordinator.
- c) Don reviewed Section 2 (Project Information) of the draft WMF application. It was agreed that we must remain mindful not to exceed our current organizational capacity by over specifying the amount of work to be completed in this first application. As our organization develops, we can specify greater amounts of work in future applications.
- d) A letter of request has been prepared for the City of Charlottetown asking for \$1,800 to conduct a river survey. Pending funding approval, our intent will be to contact several people with the necessary background to conduct a river survey and to ask them to submit a one page outline of how much work they can do in response to terms of reference we will provide them.
- e) The City of Charlottetown funding will allow for assessment in the area of Suffolk and points upstream. It was felt that it would be good to utilize other opportunities to have some assessment(s) performed in other parts of the watershed.

- f) It is intended that this year's activities will help us in our longer term goal of beginning the process of developing a community-based watershed management plan.
- g) We will have access to the electronic bulletin board at UPEI's Department of Biology when it comes time to advertise for the position of watershed coordinator.
- h) Cathy has been inquiring of the Department of the Environment about the possibility of having a nitrate clinic in the watershed.
- i) Brian Thompson (P.E.I. Department of Transportation and Public Works) has asked that we have a noontime meeting with him and the consultant from Halifax regarding the study that has taken place at the Corran Ban Bridge.
- j) Cathy will submit an application to the Community Student Bursary program delivered by the P.E.I. Department of Education. The program provides Grade 11 and 12 students who plan to attend a post-secondary institution with a nominal reimbursement for volunteer work.
- k) It is our intention to send someone on behalf of the Association to the Watershed Management course being taught at UPEI this spring and to apply for the funds for that ( approximately \$450) in our application to the Watershed Management Fund. Don will call Darryl Guignon to see if we can request a space in the course.

#### **4. Next Meeting**

The next meeting will be held at 7:00 p.m. at the Grand Tracadie School on Wednesday, February 25. Association members and the public are welcome to attend.

#### **5. Adjournment**

The meeting adjourned at 9:00 p.m.