

Minutes
Winter River - Tracadie Bay Watershed Association
Board of Directors Meeting

Grand Tracadie School
January 28, 2009, 7:00 – 9:15 p.m.

Present:

Cathy Corrigan
Rod Dempsey
John Hughes

Allan MacCormac
Don Mazer
Luke Peters

1. Welcome

The meeting was convened with a majority of Board members present.

2. Previous Minutes

The minutes from the January 21 meeting of the Board of Directors were approved.

3. Business

- a) Lawyer Nancy Birt of Birt & McNeill was contacted regarding incorporating the Association as a non-profit organization. Nancy would be willing to reduce her fee from the normal range of \$700-750 to \$500. We would still have to pay the \$180 incorporation fee to the Province (which includes the fee for a name search) and obtain a corporate seal (an official minute book would likely not be necessary). The total cost to us would likely be in the \$800-900 range.
- b) The \$1,500 from the City of Charlottetown for the stream survey is no longer available – since we had not submitted a request to the City, they reallocated the funds. Craig Walker (City of Charlottetown) indicated that we should make a request for funding for a stream survey to be conducted in the spring. Craig added that if the proposed work will require \$2,000 in funding, then we should ask for that amount. The request will have to go to Council for approval. Council meets at the end of each month so the earliest our request could be heard would be at the end of February.

Subsequent to the stream survey, once we have a detailed work plan as to what should be done in the watershed, that work plan can be used as the basis for requesting a greater amount of funding from the City. It would be necessary to have the work plan before Council a year in advance so that funding can be incorporated into the City's budget.

- c) Sandra Jamieson (GIS Technician with the Department of the Environment) is going to see if we can have access to PEI Land On-Line to help us in planning watershed activities.

- d) Discussion continued regarding our relation with TARRP, particularly with regard to some form of "sovereignty association" whereby they and we would maintain our autonomy and each organization would apply for funding at its own discretion. It was felt that whatever arrangement occurred should be reassessed in the future.

ACTION: Cathy will contact Gary Griffin to set up a meeting.

- e) Discussion also continued on the importance of securing funding to obtain the services of a project supervisor/ coordinator.

ACTION: Don will contact Verner Smitheram of the Friends of Covehead and Brackley Bay to obtain information on the position of supervisors/coordinators (e.g., job description).

ACTION: Rod will put together an initial work plan in tabular form and distribute it to the Board for revision.

ACTION: Don will contact UPEI to determine if they may have students interested in working in the watershed this summer.

ACTION: Rod will contact Holland College to determine if they may have students interested in working in the watershed this summer.

- f) We will require a form on which Board members can document their expenses for reimbursement.
- g) Don has compiled a letter we can use to help us in requesting permission from land owners for access to their land.

4. Next Meeting

The next meeting will be held at 7:00 p.m. at the Grand Tracadie School on Wednesday, February 4. Association members and the public are welcome to attend.

5. Adjournment

The meeting adjourned at 9:00 p.m.