

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of a Meeting of the Board of Directors of the WRTBWA

Held on July 19, 2016 at the office of the WRTBWA at 13977 St Peters Road, Marshfield, PEI at 7:00 pm.

Present: George Coade, John Hughes, Meghan McCarthy, Sarah Wheatley, J.P. Arsenault, Cathy Corrigan, Scott Stephens, Lowell Vessey, Will Horne, Matt Steeves, Bernie Fitzpatrick.

George Coade was Chairperson of the meeting and Bernie Fitzpatrick was Secretary of the meeting as previously appointed. The Chairperson declared the meeting open at 7:00pm.

1. Minutes of the previous meetings held on May 17 and June 21, 2016.

Draft minutes of the meeting held on May 17, 2016 and June 21, 2016 were previously emailed with each member of the Board having an opportunity to comment. It was moved by John and seconded by J.P that the minutes were hereby approved.

2. Matters Arising from the Minutes:

Nothing

3. Chairperson's Report

- George confirmed that the program funding has been approved by RFCCPP.
- There will be Public Consultations on Climate Change hosted by Sean Casey and Eco Action. It will be held at Confederation Landing on Wed, Aug 10, 2016.
- George gave chainsaw training to staff members and was confident of their ability to operate the saws

4. Treasurer's Report

Lowell gave the Financial Report:

- Opening balance \$ 33,000 on June 01, 2016 Closing Balance \$22,000 on June 31, 2016
- Main expenses: Staff Salaries, Auditor's Report, Rent and Remittance.

5. Field Committee's Report

- John reported that he had visited the crew in the field on two occasions and found them to be hardworking.
- There have been several staff changes and in spite of this the staff are working well together. There are two supervisors and four workers.
- He was pleased to see plenty of small streams with fish in them. This is very important for a healthy watershed.
- He noted that for a fall project they would be excavating a silt trap.
- Sarah and Hilary will use the knowledge they obtained from the stream rehabilitation course and they will look at the various ways that you can address erosion issues especially as it pertains to issues at Tim's Creek.

6. External Relation Committee's Report

J.P. and George will meet with officials from the City on Thursday to discuss the Project on Water Conservation for Charlottetown as well as other significant issues that are important to the watershed.

7. Coordinator's Report

The Coordinator's report was provided in writing and is attached forming part of the minutes. An overview was presented by Sarah Wheatley, Coordinator.

- Reviewed staffing changes and alterations to field work to accommodate these changes.
- Gave a detailed report on the project EcoAction water conservation for the City of Charlottetown.

8. Communications Committee Report

This report was included in the Coordinators report.
This committee to meet in the near future.

9. Other Business

In order to bring attention to the watershed and the importance of knowing where your water comes from a motion was passed to submit a float in the Gold Cup and Saucer parade.

It was moved by J.P. and seconded by Meghan that we budget possibility \$500.00 to a maximum of \$750.00 to cover the cost. Motion carried.

10. Next Meeting

August 16. 2016

11. Adjournment

Meghan moved that the meeting be adjourned at 8:34 pm.

Signature – George Coade, Chair of WRTBWA

Date

Signature –Bernie Fitzpatrick, Secretary of WRTBWA

Date

Winter River – Tracadie Bay Watershed Association Matters Arising from the Minutes

Item code	AGENDA ITEM	ACTION REQUIRED	PERSON RESPONSIBLE	STATUS
June-1	Previous Coordinator's report	Provide recommendation to board on Nitrate Report	Committee: Dominic, Bruce and Matt	open
Dec-8	Communications Committee	Follow up on partnering with a business owner to for a television commercial		open
Dec-8	Coordinators Report	Decision on banked hours	George, Sarah and Scott	open
Jan -11	Any Other Business	Report from Officer's Pond Subcommittee	George, Sarah, Scott	open
July -17	Field Report	To investigate the best possible plan to deal with erosion issues	Sarah and Hilary	open