

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of a Meeting of the Board of Directors of the WRTBWA

Held on August 16, 2016 at the office of the WRTBWA at 13977 St Peters Road, Marshfield, PEI at 7:00 pm.

Present: John Hughes, Meghan McCarthy, Sarah Wheatley, J.P. Arsenault, Cathy Corrigan, Scott Stephens, Will Horne, Bernie Fitzpatrick.

Absent: George Coade, Matt Steeves, Lowell Vessey

Meghan McCarthy was chairperson in George Coade's absence. and Bernie Fitzpatrick was Secretary of the meeting as previously appointed. The Chairperson declared the meeting open at 7:10pm.

1. Minutes of the previous meetings held on July 19, 2016.

Draft minutes of the meeting were previously emailed with each member of the Board having an opportunity to comment.

2. Matters Arising from the Minutes:

The decision on banked hours has been addressed and can be removed from Matters Arising. A motion to accept the minutes was moved by Cathy and seconded by John. Motion Carried.

3. Chairperson's Report

- Meghan brought correspondence concerning Liability Insurance
- Message from Cindy Crane on reporting anoxic events in the watershed.
- Invitation to ASCF&CRI webinar on August 31, 2016 - Conserving the Atlantic Salmon in the Context of Watershed Communities and Cultures.
- List of trees left in the inventory at Forestry nursery for watershed groups to use.

4. Treasurer's Report

Lowell prepared the Financial Report and Sarah presented it.

Opening balance \$ 70,824.00 on July 01, 2016 Closing Balance \$57,000.00 on July 31, 2016

Main expenses: Wages, mileage, field supplies, utilities, rent and remittance.

5. Field Committee's Report

John reported for the committee. He had visited the crew in the field and was very pleased with their work. There is a great working atmosphere and the crew is doing great work. He gave credit to Sarah and Hilary as supervisors for their efforts. He took the workers in the canoe for an outing to the sand island. The work done in the field is included in the coordinator's report.

6. External Relation Committee's Report

- The committee met with City officials (Counsellor Eddie Rice, Richard McEwen and Betty Prior), regarding the proposed EcoAction project on water conservation for Charlottetown and were disappointed with the reception they received and the City's unwillingness to participate in the project. The committee recommended we go forward with the EcoAction project as originally described, without the City's involvement. A motion to this effect was made by J.P. Arsenault and seconded by Cathy Corrigan. Motion Carried.
- The committee will consult Minister Mitchell and other government officials to seek ways to improve the working relationship between the City and the Association.

7. Coordinator's Report

The Coordinator's report was provided in writing and is attached forming part of the minutes. An overview was presented by Sarah Wheatley, Coordinator.

- She has concerns with the solution for check dams at Tim's creek. It is proving to be challenging and will need to investigate further to find the correct solution.
- She is looking for input from the board for ideas for a Canada 150 Fund project. The project must be completed by March 2018.

8. Communications Committee Report

This report was included in the Coordinators report.

This committee is to meet in the near future. There has been no door to door campaign as of yet and would welcome volunteers to help out.

9. Other Business

Float for the Gold Cup and Saucer Parade:

Sarah and Cathy worked on the float and will put the finishing touches on it this week. Thank you to Lowell for his wagon and arranging for a tractor to pull the float.

10. Next Meeting

September 20, 2016

11. Adjournment

Cathy moved that the meeting be adjourned at 8:25 pm.

Signature –Meghan McCarthy, Acting- Chair of WRTBWA

Date

Signature –Bernie Fitzpatrick, Secretary of WRTBWA

Date

Winter River – Tracadie Bay Watershed Association Matters Arising from the Minutes

Item code	AGENDA ITEM	ACTION REQUIRED	PERSON RESPONSIBLE	STATUS
June-1	Previous Coordinator's report	Provide recommendation to board on Nitrate Report	Committee: Dominic, Bruce and Matt	open
Dec-8	Communications Committee	Follow up on partnering with a business owner to for a television commercial		open
Jan -11	Any Other Business	Report from Officer's Pond Subcommittee	George, Sarah, Scott	open
July -17	Field Report	To investigate the best possible plan to deal with erosion issues	Sarah and Hilary	open
Aug-16	External Relations	Arrange a meeting with Government Officials	J.P.	open