

**Minutes**  
**Winter River - Tracadie Bay Watershed Association**  
**Board of Directors Meeting**

Corran Ban Parish House

19 May 2015

7:15pm – 9:16pm

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**Present:** George, Meghan, John, Sarah, Bruce, Will  
**Regrets:** JP, Dominic, Don, Bernie, Scott, Lowell, Ben

**1) Board meeting welcome**

The meeting was called to order by George at 7:15pm.

**2) Review of minutes from last board meeting**

Minutes from the April were reviewed.

**3) Business arising from minutes**

- Regarding borrowing loggers – if we buy a dock, we can download the info ourselves.
- John put notice of the AGM in the Catholic Church bulletins in the area.
- George contacted Frances Dougan to have notice of AGM in Tracadie newsletter
- George talked to Parks re building, gent he spoke to had someone call George back that the building previously discussed is not going to be available.
- Bruce contacted Art Smith – last Thurs/Fri/Sat of shoreline pickup. Randall Clow is the Aquaculture Alliance rep. Bruce suggested board rep set up a meeting to discuss coordinating efforts. He has Randall's contact info.

**4) Report from Chair**

- Watershed Alliance central group will meet on May 27 – see email
- Paper from UPEI study Community climate change went out to group

**5) Treasurer's Report**

Lowell is out of province until May 21. George is backup. BDO called today looking for contract information. George gave the minute binder to Lowell, so BDO should have it. She asked several other questions, so George will look for answers and reply this evening.

- Balance at Apr 1 \$30,347.15.
- Balance Apr 30 is \$24,930.62
- For AGM, hope to have audited statement ready.

**6) Committee Reports**

- Coordinator Report – see attached.
- Re soil sampling info. Very important to maintain confidentiality of information. Letter should go out to farmers stating that Bruce has retired, and confirming permission to pass data to Sarah with the condition that it remain confidential.
- Field Committee – Luke has started work. A candidate was interviewed today, and another candidate is in the works. Second person could start as soon as May 25.
- Permit for work in the water starts June 1. Need to prep for tree planting.

**7) Preparations for AGM**

- a) Guest speaker – confirmed John Jamieson – Engaging Farmers, Empowering Watersheds. Sarah will get print of barred owls via Cathy.
- b) Amendments to bylaws, need to be reviewed by board 28 days before being voted on at AGM.
  - Bylaws 8.1. Amendment state that Bylaws could be amended by a Special Meeting called for that purpose.
- c) Nominating committee – John
- d) Advertising – already in the newspaper, Sarah called in the PSA
- e) Agenda has been prepped
- f) Corran Ban Hall is reserved for the meeting May 26, 2015 at 7pm.
- g) Meghan will bring snacks. We'll also have beverages – water, juice, coffee
- h) Sarah ordered compostable cups & plates.

- i) Sarah has the large map, screen & projector, door-to-door stuff, showerheads, newsletters
- j) Sarah asked for volunteers to help out with delivering remainder of newsletters
- k) John will do set up – the rest of us should be there for 6pm
- l) Re nominations committee – prepare in case of nominations from the floor
- m) Sample bottles for water nitrate testing will be available at the AGM

**8) Location for the WRTBWA office**

- new location for this year is 13977 St Peters Rd. C1C 0N4
- Sarah has sourced 20 chairs – we will need tables/desks

**9) Other Business**

- a) June 6 hike – fruit, granola bars, juice & water.
- b) Great Canadian Shoreline cleanup – do we want to fill out the forms to participate? We are already doing a shoreline cleanup – Sarah has the info to add our cleanup to the effort.
- c) Spring school educational program – school trips are cancelled due to missed days over the winter.
- d) Landowner letters – Sarah has sent them out. Some have been returned to sender, and addresses we have available are incorrect. Proving challenging to contact people.
- e) Toilet rebate certificate? We think Lowell has it.
- f) Nitrate Report – Bruce will present his report at the next board meeting.

**10) Next Meeting**

- The next meeting will be scheduled as soon as the new board is elected, at the new office at 13977 St Peters Rd.

**11) Adjournment**

- Lowell moved that the meeting be adjourned at 9:16pm.

**12) Approval of Minutes**

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Signature – George Coade, Chair of WRTBWA

\_\_\_\_\_  
Date

ORIGINAL COPY SIGNED

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Signature – Meghan McCarthy, Recording Secretary of WRTBWA

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Date